

# **FIFTH CONGRESSIONAL DISTRICT REPUBLICAN PARTY OFFICIAL 2020 CONVENTION CALL**

As Chairman of the Fifth Congressional District Committee of the Republican Party of Virginia, pursuant to the State Party Plan, and as directed by the District Committee, I, Melvin Adams, do hereby issue this call for a District Convention to be held:

Saturday, April 25, 2020 at 10:00 AM  
Tree of Life Ministries  
2812 Greenview Drive  
Lynchburg, VA 24502  
OR

An alternate site if necessary for the following purposes:

- a) Election of 3 National Delegates for the 2020 Republican National Convention
- b) Election of 3 Alternate National Delegates for the 2020 Republican National Convention
- c) Election of 3 State Central Committee Members
- d) Election of 1 Elector for the 2020 Presidential Election
- e) Election of District Committee Chairman
- f) Election of Republican Nominee for U.S. House
- g) Transaction of such other business as may properly come before the Convention

## **QUALIFICATIONS FOR PARTICIPATION:**

All legal and qualified voters of the Fifth Congressional District under the laws of the Commonwealth of Virginia, regardless of race, religion, national origin or sex, who are in accord with the principles of the Republican Party and who, if requested, express in open meeting either orally or in writing as may be required by their Republican unit committee, their intent to support all of its nominees for public office in the ensuing election, may participate as a member of the Republican Party of Virginia in this Fifth Congressional District Convention.

## **DELEGATE CHECK-IN:**

Convention check-in shall begin at 8:30 AM EDT and shall conclude at 10:00 AM.

All Delegates in line at 10:00 AM shall be allowed to check-in. The Convention shall be called to order at 10:00 AM or upon completion of check-in of all Delegates in line at 10:00 AM. Upon commencement of the first ballot for any office and thereafter, no quorum call or point of order regarding the quorum of the Convention, or of any Committee thereof, shall be in order.

## **MILITARY MEMBERS AS DELEGATES:**

Military Members (any members of the Virginia National Guard, or the United States Armed Forces, Merchant Marine, or Coast Guard currently serving on active duty) may be certified as delegates by complying with the procedures detailed in a Unit's call pursuant to Art. VIII, Sec. H, para. 6. Military Member delegates or alternate delegates that are unable to attend the convention in person due to obligations of their official military orders, shall have their votes cast within their unit delegation according to candidate preference ballots.

Candidate preference ballots will be made available by the Fifth District Committee no later than April 4, 2020 and will be made available on the Fifth District Republican Committee website or upon request by e-mail to va.cd5.secretary@gmail.com. Candidate preference ballots must be received by the Recording Secretary no later than April 22, 2020 by email to va.cd5.secretary@gmail.com or by physical delivery to P.O. Box 737, Ruckersville, VA 22968.

**COMPOSITION OF THE CONVENTION:**

The District Convention shall be composed of delegates and alternate delegates of the respective units they represent. Each Unit shall have one delegate vote per 250 votes of “Republican Voting Strength” as defined in the Republican Party of Virginia Plan of Organization (“The Plan”). Delegates and alternates shall be elected in county and city mass meetings, party canvasses, or conventions called for this purpose by each unit committee in conformity with the Plan. The maximum number of delegates and delegate votes of each Unit shall be as follows:

Locality	Delegate Vote	Max # Delegates
Albemarle County	136	680
Appomattox County	38	190
Bedford County	111	555
Brunswick County	20	100
Buckingham County	26	130
Campbell County	129	645
Charlotte County	24	120
Charlottesville City	21	105
Cumberland County	18	90
Danville City	48	240
Fauquier County	115	575
Fluvanna County	48	240
Franklin County	123	615
Greene County	40	200
Halifax County	64	320
Henry County	24	120
Lunenburg County	21	105
Madison County	30	150
Mecklenburg County	54	270
Nelson County	29	145
Pittsylvania County	141	705
Prince Edward County	27	135
Rappahannock County	17	85
Unit Totals	1304	6520

The number of alternates a unit may have shall equal the number of delegates to which it is entitled. The delegates present in a given unit delegation shall designate which alternate delegate(s) shall vote in the place of an absent delegate(s) except where the body electing the delegates has determined another method.

### **DISTRICT CONVENTION VOLUNTARY REGISTRATION FEE:**

Every person elected as a Delegate or Alternate Delegate to the Fifth Congressional District Convention will be asked to pay a voluntary fee to help cover the Convention expenses. A \$25 voluntary fee can be paid to the Unit represented and/or the Unit will pay the Fifth Congressional District Committee. Seating will be determined by the number for Delegates who are certified. Preference seating will be given based on the number of Delegates in a Unit who pay the voluntary filing fee.

### **CERTIFICATION OF DELEGATES:**

Units may or may not, per their Official Calls, have their Delegates or Alternates submit paper pre-files.

If a person pre-files with his or her local unit committee, that person must use the Delegate Form attached to this Call. Whether filed by email, via postal mail, or other methods, all Delegate filings must be received by the date specified in the Unit's Official Call for the Mass Meeting, Canvass, or Convention at which the Delegate is standing for election. Postmarks do not govern for forms submitted to a unit committee. Once credentialing of the prospective delegate has been completed by the local unit, the Unit Chairman (or his/her designee) should send an email update to the prospective delegate, providing the preliminary acceptance or rejection of his/her filing, prior to the unit's delegate election process. However, in the absence of this feedback, the Delegate should confirm ultimate filing success with his/her Unit Chairman prior to that unit committee's Mass Meeting, Canvass, or Convention at which the Delegate is standing for election.

Units choosing not to pre-file Delegates and Alternates are instructed to also collect Delegate information using the attached Delegate Form for each individual at their mass meeting, canvass, or convention. **All forms submitted to a Unit must contain the Delegate's signature.**

To the Unit Chairman or Permanent Chairman and Permanent Secretary of the Unit Mass Meeting, Convention, or Party Canvass: All Certifications and applicable fees received by the Unit, regardless of the date of the Unit Mass Meeting, Canvass, or Convention must be submitted no later than **April 11, 2020**. It is the responsibility of the Unit Chair to confirm receipt of the certifications and fees with the Fifth District Chairman.

After the filing deadline of the certification, no change may be made, except a certified alternate delegate may be made a delegate.

Certification packets from each Unit should include the following:

- a) A copy of the Unit Call of the Mass Meeting, Canvass, or Convention called for the purpose of selecting Delegates and Alternate Delegates to the Fifth District Convention.
- b) Unit check for Convention fees remitted by Fifth District Convention Delegates who filed with the Unit.
- c) For each delegate who filed with the Unit, the original or a copy of Fifth District Delegate application of elected Delegates or Alternates.
- d) For each delegate who was disqualified by the Unit, documentation of the reason(s) for the disqualification.

- e) Printed copy of the unit's official Excel spreadsheet listing Delegates.
- f) Completed Delegate Certification form attached to this Call.

Certification packets should be mailed or delivered as follows:

First Copy to:

Melvin Adams, Chair  
Fifth Congressional District of Virginia Republican Committee  
513 Vine Street  
Bedford, VA 24523

Second Copy to:

Aaron Moyer, Recording Secretary  
Fifth Congressional District of Virginia Republican Committee  
P.O. Box 737  
Ruckersville, VA 22968

Third Copy:

Unit's permanent records

#### **CANDIDACY FILING REQUIREMENTS:**

Any person who desires to seek election at the District Convention shall file a completed and signed Declaration of Candidacy, no later than **5:00 PM, March 11, 2020** to Marian Dixon at P.O. Box 75, Lovingson, VA 22949. Postmarks will not govern, and it is the responsibility of the candidate to confirm receipt of their Declaration with the Fifth District Chairman or Marion Dixon (email address is Marian\_Dixon@msn.com). The Declaration of Candidacy form is attached to this Call and a separate form must be completed for each position a Candidate seeks.

The following candidates, in addition to the signed declaration of candidacy, shall pay a filing fee, via a check made payable to the "5th Congressional District of Virginia Republican Committee":

Candidate for Congress \$6,960.00  
Candidate for District Chairman \$690.00  
Candidate for National/Alternate National Delegate \$100.00  
Candidate for State Central Committee \$100.00  
Candidate for Elector \$200.00

Candidates seeking election for National Delegate or National Alternate may do so through the Fifth District Republican Convention or the State Convention, but not both.

If only one candidate properly files for Elector, District Chairman or Congressional Candidate, then that candidate shall be deemed elected.

Should no more than three candidates properly file for State Central Committee member or National Delegate, then those candidates shall be deemed elected.

Unless fewer candidates have properly filed than the number of positions available for each of the available position categories, no nominations for a given position category shall be accepted from the floor of the District Convention. If nominations are accepted from the floor, balloting on those convention nominees will be utilized only to fill any remaining position(s) not filled by properly filed candidates.

**BALLOTING:**

Balloting shall not begin before 10:30 AM or until all Convention Delegates in line by 10:00 AM have been registered.

**Resolutions**

All resolutions should be received by the Fifth Congressional District Chairman no later than April 11, 2020. Postmarks will not govern for resolutions mailed. It is the responsibility of the resolution patron to confirm receipt of the resolution by the Fifth Congressional District Chairman.

Resolutions may be emailed to Chairman Melvin Adams ([va5chair@gmail.com](mailto:va5chair@gmail.com)) and carbon copied to Secretary Aaron Moyer ([va.cd5.secretary@gmail.com](mailto:va.cd5.secretary@gmail.com)) or sent via US Mail to:

Melvin Adams, Chair  
Fifth Congressional District of Virginia Republican Committee  
513 Vine Road  
Bedford, VA 24523

**INFORMATION PROVIDED TO CANDIDATES:**

Within five (5) days of his receipt of each unit's official Excel spreadsheet listing Delegates, the Fifth Congressional District of Virginia Republican Committee's Recording Secretary shall email this spreadsheet to the following individuals:

- 1) All candidates for National/Alternate National Delegate
- 2) All candidates for State Central Committee member
- 3) All candidates for Elector
- 4) All candidates for District Chairman
- 5) All candidates for Congress

**INFORMATION PROVIDED TO DELEGATES:**

On or before **April 18, 2020**, the following information will be emailed to each Unit Chairman for subsequent distribution to each Delegate certified by that Unit:

- 1) Candidates for Congress
- 2) Candidates for District Chairman
- 3) Candidates for National/Alternate National Delegate
- 4) Candidates for State Central Committee member
- 5) Candidates for Elector
- 6) Properly Filed Resolutions
- 7) Proposed Convention Rules

**PUBLICATION:**

This Call shall be posted on the website of the Republican Party of Virginia (<https://virginia.gop/events/category/official-call/>) and may be published on the Fifth Congressional District Republican Committee (<http://www.5thdistrictva.gop/District-Convention.>)

All unit committees shall concurrently publish their calls on the Republican Party of Virginia (<https://virginia.gop/events/category/official-call/>) and may publish on the Fifth Congressional District Republican Committee website (<http://5thdistrictva.gop/District-Convention>) when the calls are published locally by the respective unit committees.

The Convention shall be conducted in accordance with the Plan of Organization of the Republican Party of Virginia, Bylaws of the Fifth Congressional District of Virginia Republican Committee, and Robert's Rules of Order, Newly Revised, 11th Edition.

Authorized and paid for by the Fifth Congressional District of Virginia Republican Committee